

Forde House
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24 May 2018

OVERVIEW & SCRUTINY COMMITTEE

Dear Councillor

You are invited to a meeting of the above Committee which will take place on **Monday, 4th June, 2018** in the Council Chamber, Forde House, Brunel Road, Newton Abbot, TQ12 4XX on the rising of Council or at 10.45am, whichever is the later.

Yours sincerely

NEIL AGGETT
Democratic Services Manager

Distribution:

The Members of the Overview & Scrutiny Committee as named below:

Councillors Haines (Chairman), Ford (Vice-Chairman), Clarence, Colclough, Connett, Cox, Dennis, Dewhirst, Eden, Evans, Gribble, Hockin, Hocking, G Hook, J Hook (was Brodie), Jeffery, Jones, Kerswell, Matthews, Mayne, Morgan, Nutley, Orme, Peart, Prowse, Smith, Thorne, Winsor and Wrigley (One Conservative vacancy)

A link to the agenda on the Council's website is emailed FOR INFORMATION (less reports (if any) containing Exempt Information referred to in Part II of the agenda), to:

- (1) All other Members of the Council
- (2) Representatives of the Press
- (3) Requesting Town and Parish Councils

If Councillors have any questions relating to predetermination or interests in items on this Agenda, please contact the Monitoring Officer in advance of the meeting

Local Government Act 1972 (Section 100 and Schedule 12A) - Reports in Part II of this agenda which contain exempt information are confidential.

Public Access Statement

- There is an opportunity for members of the public to ask questions at this meeting. Please submit your questions by email before 12 Noon on the Thursday before the meeting.
- Agendas and reports are normally published on the Council's website 5 working days prior to the meeting. If you would like to receive an e-mail which contains a link to the website for all forthcoming meetings, please contact us.
- Reports in Part I of this agenda are for public information. Any reports in Part II are exempt from publication due to the information included, under the Local Government (Access to Information) Act 1985.

AGENDA

PART I

(Open to the Public)

Note:

Executive Members may observe proceedings

Executive Members may be invited to speak by the Chairman of the Committee

1. Apologies for absence
2. Public questions (if any)
3. Minutes of Previous Meeting (Pages 1 - 4)
Confirmation of the minutes of the meeting held on 8 May 2018, previously circulated.
4. Agreement of the agenda between Parts I and II
5. Declarations of interest
6. Matters of urgency or report especially brought forward with the permission of the Chairman
7. Call-in - to consider any call-ins

Overview

8. Update on the Council's Response to Single Use Plastics.

Scrutiny

Future Programming

9. Executive Forward Plan (Pages 5 - 8)

10. Work Programme (Pages 9 - 12)

to identify any areas of work for future meetings of the Committee.

11. Standing Items

Part II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed.

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OVERVIEW & SCRUTINY COMMITTEE

TUESDAY, 8 MAY 2018

Present:

Councillor Ford (Vice-Chairman)

Councillors Clarence, Cox, Dennis, Dewhurst, Eden, Gribble, Hayes, G Hook, J Hook (was Brodie), Jeffery, Kerswell, Nutley, Orme, Peart, Prowse, Smith and Evans

Other Members in Attendance:

Councillors Christophers, Clemens and Jones

Apologies:

Councillors Haines, Colclough, Connett, Golder, Hocking, Morgan and Thorne

Officers in Attendance:

Sharon Sissons, Democratic Services Officer (Exeter City Council)

Also in Attendance:

Robert Hawken - Engagement Officer and Co-Chair of the Devon Learning Disability Partnership Board

Sophie Holmes - Senior Commissioning Officer and Co-Chair of the Devon Learning Disability Partnership Board

Sally O'Donnell - Involvement Officer, Devon County Council

433. CHAIR

In the absence of Councillor Haines, the meeting was chaired by Councillor Ford.

434. MINUTES OF THE SOUTH EAST DEVON HABITAT REGULATIONS COMMITTEE

The minutes of the meeting held on 20 April 2018 were noted.

435. MINUTES

The minutes of the meeting held on 9 April 2018 were approved and signed by the Chairman, subject to the addition of Councillor Eden having been noted as attending the meeting.

436. DECLARATIONS OF INTEREST

No declarations of interest were made.

437. PRESENTATION ON CITIZENSHIP

Robert Hawken, Engagement Officer and Co-Chair of the Devon Learning Disability Partnership Board and Sophie Holmes, the Senior Commissioning Officer and Co-Chair of the Devon Learning Disability Partnership Board made a joint presentation on citizenship. They spoke about the work of the Board in partnership with stakeholders and its support of the challenges faced by adults with a learning disability to lead fulfilling and rewarding lives with the same opportunities as everyone else. The presentation included details of the seven key themes around citizenship as well as details of a web site for more general information on welfare of –

- Purpose
 - Friendships and Relationships Freedom
 - Money
 - Home
 - Help
 - Life
- www.centreforwelfarereform.org a free on-line resource from The Centre of Welfare Reform Limited

Robert Hawken referred to the importance of understanding the challenges that people with learning and other disabilities have. He detailed the numbers of people with a Learning Disability in Devon, which was estimated to be 14,720. Of that number, approximately 3,238 people with a learning disability were known to services, although that did not mean they were all receiving services from Devon County Council. He added that, of the overall number, 11,482 people with a learning disability living in Devon rely on being able to access Universal Services in their communities to live their life, but that being able to access community life was really important to their long term independence and wellbeing and reduce the need for a call on the statutory services.

Mr Hawken explained that following changes to the Disability Living Allowance that he was offered a position by Devon County Council as an engagement officer, as well as holding a position as a Co-Chair of the Devon Learning Disability Partnership Board. He explained that the job had enabled him to earn his own money, gain new skills, make new friends and have a sense of purpose. He finished the presentation by stating that Citizenship was for everyone, it was about celebrating the differences being a member of the community enabling all to fulfil their potential in life.

Sophie Holmes responded to Members' questions -

- the impact of important welfare reforms, meant that many more people were now in a position where they had to gain employment. It was important that the right environment and conditions were in place, with employers

acknowledging the need for resources as, well as in some cases, a change of culture.

- there were more opportunities for learning, along with a focus on employers across Devon as part of a five year Strategy including consideration of apprenticeships for individuals with learning disabilities with ongoing dialogue with other large employers as well as regular engagement with Job Centre Plus, all with a view to assist individuals with disabilities gain experience in the workforce. It was important to encourage as many businesses to get on board and Devon County Council were already leading by example.
- there was a need to ensure there was adequate employment support available in the towns and also more rural communities, with the necessary support for travel in place.
- there were 51 support intervention programmes in existence where employment was linked to education through work with local colleges such as Exeter College, Petrocs and Bicton. The Commission offered a pathway with education and work experience with employers, with a view to moving to paid apprenticeships and then a permanent position. There were, however, some issues with the move onto the next stage. They were also working with older adults in day services and were applying the principle of supporting internships for greater access to work. A trial with four individuals would be run in this academic year and she would report back on the outcome.
- local authorities used to have an employment team who worked with the NHS and improving health equality was one of the main themes, and a Member's suggestion of approaching social services and reintroducing some facility to provide a community hub for education and work experience was noted.

A Member welcomed the presentation and the aspirations for greater support but cited the lack of funding, but she was aware of the importance of an inclusive and cohesive approach. Sally O'Donnell, the Involvement Officer, from Devon County Council was also at the meeting and referred to the seven themes of citizenship adding that one of the biggest barriers to accessing information was the inability to access written information. The move to create more information in an 'Easy read' format was encouraging to offer information on a variety of subjects including housing and accessing health services, and enabling organisations to advise about their services. The NHS were particularly good at producing easy read information, such as leaflets on preventative medicine or health screening, but a wider circulation of leaflets would help publicise services such as workshops and health screening.

A Member commented on examples of individuals who no longer received disability living allowance and were living independently and could be threatened with homelessness. Ms O'Donnell referred to the work of the service advice centre and

the challenges and opportunities to make a change. The Chairman suggested including MP's in the region in lobbying for any support.

The Managing Director at Teignbridge District Council confirmed that a number of individuals were already employed, but acknowledged the funding constraints of the public sector environment. He offered himself as the initial point of contact for the Authority in respect of the Commission's anticipated Task and Finish Group. The Chair suggested that the presentation be made to the wider Senior Management team. The Managing Director agreed that would be very useful. The Leader also welcomed the opportunity to raise this issue and see how as a Council, what other options for full or part time employment would be possible. He also considered it might be useful to make the presentation to Job Centre Plus staff, who had a presence in the Council offices. Ms Holmes thanked Members, and of course she did not expect Teignbridge District Council to act alone, but it was more about creating a change in culture in the workplace and community. It was important to have as many employers as possible with an understanding of the requirement of people with learning disabilities, and look at the level of investment needed for them to achieve and retain employment in every locality.

The Chairman thanked Robert Hawken and Sophie Holmes for their informative presentation, and expressed the unanimous support of the Councillors present for the endeavours of the work of the Devon Disabled Learning Partnership.

438. EXECUTIVE FORWARD PLAN

Resolved – The Committee noted the Executive Forward Plan.

439. WORK PROGRAMME

It was noted that the Chairman would liaise with officers to ensure there were items for future meetings.

Councillor Hook referred to the previous Executive and the discussion regarding the monitoring of the use of single use plastics when it was suggested that the Overview and Scrutiny Committee form a working group. Councillor Ford suggested that an overview be presented to the June Committee to understand the issues around this important topic. This would have the benefit of informing the future work of the proposed Working Review Group.

The Work Programme for the remainder of the year was noted.

Cllr Mike Haines
Chairman



Public Notice and Annual Forward Plan – April 2018

- 1 This is an Annual Forward Plan (April - Version 1) of the key decisions and other decisions the Leader of Teignbridge anticipates the Executive taking during the next 12 months. Key decisions are decisions which the Council consider significant having had regard to Government guidance. This Plan may include other decisions which are not key decisions to be taken by the Executive, including for example, where the Executive is to make a recommendation to the Council.
- 2 Details of the proposed decisions are attached.
3. The decisions which the Executive propose to take in private and the reasons why are detailed in the list together with a brief description of the matter to be decided. If you do not think the decisions should be taken in private please advise the Democratic Services Manager, with your reasons, at the address below or email comsec@teignbridge.gov.uk
- 4 The documents which will be taken into account when making key decisions in the part of the meeting open to the public are available for inspection. Details are listed. Other documents may become available nearer the meeting. If you would like copies please contact the author of the report. Author's names and contact details are shown in the attached list. If you would like additional documents relating to a decision as they become available please contact the author and make this request.
5. Where possible, the District Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.
6. This Plan will be updated on a monthly basis.
7. You are welcome to attend the meetings. They will take place in the Council Chamber at the address below. Agendas for Executive and other Council meetings are available on the Council's website.
- 8 You can ask questions regarding any item either in person or in writing. The deadline for the submission of questions is 12 Noon two working days prior to the meeting. You are advised to contact the Committee and Members' Services Section at the address below in advance of this time where assistance is available if required.
- 9 Should you wish to make the Councillors aware of any information in advance of a meeting you can make representations in writing. These can be made up

until the commencement of the meeting. You can also lobby Members of the Executive in advance of the meeting and for information on this or if you have any further queries, please contact the Committee Section. Telephone Neil Aggett on 01626 215113 or email Neil.Aggett@teignbridge.gov.uk

- 10 The agendas for the meetings can be made available before the meetings. The documents listed in the right hand column of the attached plan are available for public inspection at the Council Offices between the hours of 9.00 am to 4.00 pm on Monday to Friday. The estimated dates of availability are indicated and are also available on the Council's website www.teignbridge.gov.uk

Cllr JEREMY CHRISTOPHERS
Leader of the Council

Council Offices, Forde House, Newton Abbot TQ12 4XX

TEIGNBRIDGE DISTRICT COUNCIL – EXECUTIVE FORWARD PLAN

Forward Plan of anticipated key decisions by the Executive for the next 12 months commencing 1 April 2018

(K) Indicates a key decision to be made by the Executive

(R) Is a recommendation to Council.

Matter for Consideration	Date of Decision	Private Decision	Documents to be considered in preparing report	Report Author(s) & Contact Name & Number	Agenda inc. Report Published
National Planning Policy Framework	1/5/2018	No		Report of Simon Thornley – Business Manager, Spatial Planning Contact: 01626 215706	23/04/2018
Dawlish Warren Car Park Improvements	1/5/2018	Part		Report of Tony Watson – Business Manager, Economy & Assets Contact: 01626 215828	23/04/2018
Local Development Scheme Review	1/5/2018	No		Report of Simon Thornley – Business Manager, Spatial Planning Contact: 01626 215706	23/04/2018
Teignbridge Urban Design Guide – Supplementary Planning Document	19/6/2018	No		Report of Nick Davies – Business Manager, Planning Contact: 01626 215745	11/06/2018
Restructure Proposals	TBC	No		Report of Phil Shears – Managing Director Contact: 01626 215	TBC
Newton Abbot Regeneration	TBC	No		Report of Tony Watson – Business Manager, Economy & Assets Contact: 01626 215828	TBC
Affordable Housing Supplementary Planning Document and Starter Homes	TBC	No		Report of Simon Thornley – Business Manager, Spatial Planning Contact: 01626 215706	TBC
Supplementary Planning Document NA3 – Wolborough	TBC	No		Report of Simon Thornley – Business Manager, Spatial Planning Contact: 01626 215706	Q2 2018
Habitat Regulations Mitigation – Revised Strategy Charges	TBC	No		Report of Nick Davies – Business Manager, Planning Contact: 01626 215745	TBC

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**PROPOSAL FORM
FOR ITEMS FOR CONSIDERATION BY
OVERVIEW & SCRUTINY**

Submitted by:

Item for Consideration:

Expected outcome ie. new policy, new action, new partnership, review and/or scrutinise the performance of other public bodies or of the Council in relation to its policy objectives, performance targets and/or particular service areas:

Priority for matter to be considered:

- High (up to 3 months)
 Medium (3-9 months)
 Low (over 9 months)

Basis on which priority has been set

The suggested item should be included in future programme(s) because: (please tick as appropriate)

- (a) It is a district level function over which the district has some control
- (b) It is a recently introduced policy, service area of activity which would be timely to review
- (c) It is a policy which has been running for sometime and is due for review
- (d) It is a major proposal for change
- (e) It is an issue raised via complaints received
- (f) It is an area of public concern
- (g) It is an area of poor performance
- (h) It would be of benefit to residents of the district
- (i) Which of the Council's objectives does the issue address:

(j) Is there a deadline for the Council to make a decision? (If so, when and why?)

Members are requested to provide information on the following:-

(k) What do you wish to achieve from the review?

(l) Are the desired outcomes likely to be achievable?

(m) Will it change/increase efficiency and cost effectiveness?

Additional information – an explanatory sentence or paragraph to be provided below to support each box which has been ticked.

OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2018 – 2019

Standing Items Strata Joint Executive Minutes South East Devon Habitat Regulations Minutes

2 July 2018	Report	Lead Officer / Next Steps
T10 – Out and about and active. Health at the heart. Strong communities.	PH's in attendance: Cllrs Bullivant, Goodey and Russell	Lorraine Montgomery / Paul Nicholls / Neil Aggett
Update on Universal Credit	of the DWP Partnership Manager, Lee Tozer	Tracey Hooper
Performance Monitoring – Year End 2017-18		Liz Gingell

10 September 2018	Report	Lead Officer / Next Steps
Performance Monitoring – Q1 data		Liz Gingell

15 October 2018	Report	Lead Officer / Next Steps

19 November 2018	Report	Lead Officer / Next Steps
Performance Monitoring – Q2 data		Liz Gingell

14 January 2019	Report	Lead Officer / Next Steps
Budget consultation		Martin Flitcroft

4 February 2019	Report	Lead Officer / Next Steps
	BUDGET	Martin Flitcroft

4 March 2019	Report	Lead Officer / Next Steps
Council Strategy Performance Reports Q3		Liz Gingell

8 April 2019	Report	Lead Officer / Next Steps

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